# Responsible Disclosure Policy for Students

At Stichting Montessori Onderwijs Zuid-Holland, the security of our information systems (Internet and the related hardware and software) is very important to us. However, despite our care for the security of our systems, weaknesses or vulnerabilities will sometimes pop up. If you have found such a vulnerability in one of our systems, please let us know so that we can act as quickly as possible. We would like to work with you to better protect our students, employees, and systems.

**We ask you:**

* To email your findings to [avg@montessori-mzh.nl](mailto:avg@montessori-mzh.nl) or pass them on to your teacher. Your teacher will then put you in touch with our privacy coordinator;
* Not to exploit the vulnerability, for instance, by downloading more data than needed to indicate the leak or by accessing, deleting, or modifying the personal data of students, teachers, or other people;
* Not to share the vulnerability with others until it is resolved and to delete all data obtained immediately after the problem has been resolved;
* To refrain from attacks on the school's security systems;
* To provide the school with sufficient information to locate the problem and remedy it as soon as possible. The IP address or URL of the affected system and a description of the vulnerability will usually be sufficient, but we may require additional information for more complex vulnerabilities.

**What we promise:**

* We will let you know within 3 days how we are going to address the vulnerability and when we expect to have a solution;
* If you have reported the vulnerability and followed the steps above, we will not file a police report\*;
* We will treat your report as confidential and will not share your personal data with others without your consent unless we are bound to do so by law;
* We will keep you informed of the progress made in resolving the vulnerability.

\* Please note that our Responsible Disclosure Policy is not an invitation to perform an extensive scan of our network for vulnerabilities. The actions carried out in your search may be punishable by law. The fact that Stichting Montessori Onderwijs Zuid-Holland will not report you does not preclude criminal investigations into your actions or a criminal conviction.

Cc/by/3.0 NL

*Written by Floor Terra (responsibledisclosure.nl), adapted by Kennisnet and Stichting Montessori Onderwijs Zuid-Holland.*